

DOCUMENT CHECKLIST

Security : Leasehold plot with structure

| Sr. No. | Documents required for Legal opinion |
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| 1. | Registered Lease Deed executed between Owner / Lessor and Lessee with its Index II and registration receipt. |
| 2. | Detailed search and title report from Bank's Panel advocate in respect of property for last 20 years showing devolvement of title. |
| 3. | Latest Revenue record such as 7/12 extracts with relevant Mutation Entries & in case of City Survey Number- property card extract |
| 4. | If Lease hold plot of society then – <ol style="list-style-type: none">1. Allotment letter issued by society,2. share certificate issued by the Society,if applicable3. NOC to mortgage from society |
| 5. | NOC to Mortgage from Lessor. |
| 6. | Commencement certificate from PMC/PMRDA/ PCMC/SDO/Collector of Pune / Municipal Council/ competent authority. |
| 7. | Blue print of approved building plan such as floor plan, layout of building, First Plan showing land statement (certified by Architect) or corporation. |
| 8. | Completion/Occupancy Certificate from PMC/ PCMC/ PMRDA/ Town Planning Authority/Municipal Council. Or issue by competent authority as per respective state Act. |
| 9. | N.A Order issued by Collector or Sub-divisional officer/competent authority. |
| 10. | In case of takeover, following documents are required. <ul style="list-style-type: none">• Foreclosure letter along with list of original title deeds with them. |
| 11. | In case of property previously mortgaged with any another Bank/financial institution:- <ul style="list-style-type: none">• No dues certificate from the Mortgagee Bank. |